



14 September 2012

NOTICE OF MEETING

A meeting of the **AUDIT COMMITTEE** will be held in the **COUNCIL CHAMBER, KILMORY, LOCHGILPHEAD** on **FRIDAY, 21 SEPTEMBER 2012** at **11:15 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST (IF ANY)**
- 3. MINUTES**
Audit Committee – 29 June 2012 (Pages 1 - 8)
- 4. MANAGING ATTENDANCE 2011 - 2012**
Report by Head of Improvement and Strategic HR (Pages 9 - 20)
- 5. PLANNING AND PERFORMANCE MANAGEMENT QUARTERLY REPORT**
Report by Head of Strategic Finance (Pages 21 - 22)
- 6. REVIEW OF BUSINESS CONTINUITY PLANNING: ACTION PLAN PROGRESS**
Report by Executive Director – Customer Services (Pages 23 - 92)
- 7. TREASURY MANAGEMENT AUDIT ASSURANCE**
Report by Head of Strategic Finance (Pages 93 - 98)
- 8. PROGRESS REPORT ON INTERNAL AUDIT 2012 -2013**
Report by Chief Internal Auditor (Pages 99 - 106)
- 9. INTERNAL AUDIT REPORTS TO AUDIT COMMITTEE 2012 - 2013**
Report by Chief Internal Auditor (Pages 107 - 146)

- 10. EXTERNAL AND INTERNAL AUDIT REPORT FOLLOW UP 2012 - 2013**
Report by Chief Internal Auditor (Pages 147 - 158)
- 11. AUDIT SCOTLAND NATIONAL REPORTS TO AUDIT COMMITTEE 2012 - 2013**
Report by Chief Internal Auditor (Pages 159 - 204)
- 12. EXTERNAL AUDIT REPORT: ISA 260**
Report by Audit Scotland (to follow)
- 13. EXTERNAL AUDIT REPORT: MAINTAINING SCOTLAND'S ROADS**
Report by Audit Scotland (Pages 205 - 218)
- 14. EXTERNAL AUDIT REPORT: REVIEW OF INTERNAL CONTROL SYSTEMS**
Report by Audit Scotland (Pages 219 - 228)
- 15. RISK MANAGEMENT QUARTERLY UPDATE**
Report by Head of Strategic Finance (Pages 229 - 234)
- 16. ANNUAL REPORT BY AUDIT COMMITTEE 2011 - 2012**
Report by Chief Internal Auditor (Pages 235 - 240)

AUDIT COMMITTEE

Councillor Gordon Blair
Councillor Maurice Corry
Councillor Duncan MacIntyre
Ian M M Ross

Martin Caldwell
Councillor Iain MacDonald
Councillor Aileen Morton

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